

AGENDA

ITEM #24



Jasper County Finance Department

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Director, Administrative Services Division
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Jasper County Council Cumming Management Group Change Order #6 Marsh Cove Fire Station

Meeting Date:	May 15, 2023
Subject:	Presentation of Change Order No. 6— Additional Services for Marsh Cove Fire Station in the amount of \$21,970.00 for the period from March 1, 2023 through July 31, 2023.
Recommendation:	Accept Cumming Management Group Change Order No. 6 which is an increase of \$21,970 resulting from the extension of the construction period and authorize the County Administrator to execute the change order.
Submitted for:	Acceptance of Cumming Management Group Change Order No. 6 and authorization of the County Administrator to execute the change order.

Description: Cumming Management Group is the Owner's Representative and Resident Inspector (as required by the RDA) for the Marsh Cove Fire Station construction project. The County has an agreement with Cumming Management Group that coincides with the construction progress of the fire station. The construction period for the fire station has been extended and therefore the agreement with Cumming Management Group must be extended as well. The increase in the contract amount is \$21,970 and the period is extended one hundred fifty-three (153) days.

Recommendation: Staff recommends that the Council accept Change Order No. 6 from Cumming Management Group in the amount of \$21,970 and authorize the County Administrator to execute the Change Order No. 6.

Attachments:
Cumming Management Group Change Order #6



CHANGE ORDER No. 6 - ADDITIONAL SERVICES

PROJECT DESCRIPTION: Marsh Cove Fire Station CMG: Project Number 21-00306.00

CONTRACT FORM: Professional Service Agreement – Project Management

CLIENT: Jasper County

CHANGE ORDER NO: 6
DATE: 05.09.23

CONSULTANT: CUMMING MANAGEMENT GROUP, INC.

The Contract Letter executed between us, with an effective date of March 10, 2021 is requesting to be changed as follows:

- Continuation of Project Manager services – Service extension of One Hundred ^{Fifty-three} ~~Twenty~~ (153) Additional days March 1, 2023 – July 31, 2023 for a Total Fee of \$21,970.00. See attached Draw Schedule for March 2023 through July 2023.

As a result of the above-described change, the Owner's Representative compensation and completion dates are adjusted as mentioned above and as follows.

COMPENSATION FOR ADDITIONAL SERVICES: This Change Order incorporates, by reference, the terms and conditions of the Professional Service Agreement – Project Management dated March 10, 2021 between Cumming Management Group, Inc. "Consultant" and Jasper County "Client". The Client hereby agrees to pay the Consultant as follows:

Last Adjusted Compensation for Services:	\$ 192,193.00
This ASR Increase Based on Detail Above:	\$ 21,970.00
Expenses (approx.):	\$ 00.00
Revised Compensation:	\$ 214,163.00

Consultant's authorized signature below evidences agreement with the terms contained herein including, but not limited to, the adjustment in the compensation for Work and completion dates. The Consultant agrees that revisions in the compensation for Services and the completion date constitute complete and final adjustment to the Agreement for all services and Reimbursable Expenses in any way associated with the changes described above and any work that may be affected by these changes.

CLIENT – Jasper County

CONSULTANT – Cumming Management Group, Inc.

By:

By: *JEFF HOLSTEIN*

Title:

Title: EXECUTIVE V-P.

Signature:

Signature: *[Handwritten Signature]*

Cumming Mgmt. Group, Inc.

**CCSD
Marsh Cove Fire Station
Jasper County
(CO #006)
Draw Schedule**

05.09.23

MONTH	AMOUNT	NOTES
Mar-23	\$ 4,394	
Apr-23	\$ 4,394	
May-23	\$ 4,394	
Jun-23	\$ 4,394	
Jul-23	\$ 4,394	
Totals	\$ 21,970	

AGENDA

ITEM #25



JASPER COUNTY COUNCIL WORKSHOP AND COUNCIL MEETING

Jasper County Clementa C. Pinckney Government Bldg.
358 3rd Avenue Ridgeland, SC 29936
Monday, April 3, 2023
AGENDA

4:30PM

Budget Workshop:

Duchette Polite-Hylton – Jasper County First Steps

Duchette Polite-Hylton were present to address the budget request for the Jasper County First Steps Program. She noted that they believed that the parent is a child's first and most important teacher. She noted that they build respective partnerships with families to promote child health, wellbeing, and learning. She noted that this is done through: the Family Literacy (Dolly Parton Imagination Library) Program; Family Strengthening and Parent Education; and also through JCFS Dads Matter Program. She thanked Council for their support and partnership and discussed their budget request for the year.

Sheriff Donald Hipp – Jasper County Sheriff's Department

Sheriff Donald Hipp and Deputy Crosby were present to review and address his FY2024 Budget Presentation. He noted that the biggest line-item increase was in personnel. They provided information regarding the 2021 year calls for service and the 2022 year calls for service. They noted that the current number of Deputies was 47. They did note that for the new request that the request includes everything to go with the Deputies including vehicles, training uniforms, etc. The Sheriff then reviewed his budget request and discussed the Lease Program for the vehicles. The starting base salary for Deputies was also discussed as was the pay structure for the steps. Marketing for new hires was discussed regarding methods used. The issue of safety equipment was also discussed.

Officials Present: Chairman L. Martin Sauls IV, Councilman Pastor Alvin Adkins, Councilman John Kemp and Councilman Coy Garbade. **Absent:** Vice Chairwoman Barbara B. Clark, away at a conference.

Staff Present: County Administrator Andrew Fulghum, Clerk to Council Wanda H. Simmons, County Attorney David Tedder, Kimberly Burgess, Russell Wells, Lisa Wagner, and Videographer Jonathan Dunham.

Minutes -
04.03.2023

Also Present: Sheriff Hipp and Chief Deputy Crosby

Chairman Sauls called the meeting to order at 5:30PM and welcomed everyone to the Meeting. Chairman Sauls asked the Clerk to Council to read the Report of Compliance to the Freedom of Information Act. Ms. Simmons, Clerk to Council to read the Clerk's Report of Compliance with the Freedom of Information Act as follows: *In compliance with the Freedom of Information Act, notice of meetings and agendas were posted and furnished to all news media and persons requesting notification.*

Executive Session SECTION 30-4-70.

(a) A public body may hold a meeting closed to the public for one or more of the following reasons:

(1) Discussion of employment, appointment, compensation, promotion, demotion, discipline, or release of an employee, a student, or a person regulated by a public body or the appointment of a person to a public body – [Emergency Services](#)

(2) Discussion of negotiations incident to proposed contract arrangements and proposed purchase or sale of property, the receipt of legal advice where the legal advice related to pending, threatened, or potential claim or other matters covered by the attorney-client privilege, settlement of legal claims, or the position of the public agency in other adversary situations involving the assertion against the agency of a claim – [Ridgeland Claude-Dean Airport](#); [Gillisonville Sand Mine Development Agreement](#); [Jasper Telfair One, LLC Development Agreement](#); [Mauldin and Jenkins](#)

(5) Discussion of matters relating to the proposed location, expansion, or the provision of services encouraging location or expansion of industries or other businesses in the area served by a public body – [Prospect Update](#); [Jasper Ocean Terminal](#)

Councilman Kemp asked that Personnel be added to executive session.

Motion to go into executive session and add Personnel to the listing of executive session items:

Councilman Adkins

Second: Councilman Garbade

Vote: Unanimous

The motion passed.

ANY EXECUTIVE SESSION MATTER ON WHICH DISCUSSION HAS NOT BEEN COMPLETED MAY HAVE DISCUSSION SUSPENDED FOR PURPOSES OF BEGINNING THE OPEN SESSION AT ITS SCHEDULED TIME, AND COUNCIL MAY RETURN TO EXECUTIVE SESSION DISCUSSION AFTER THE CONCLUSION OF THE OPEN SESSION AGENDA ITEMS. PLEASE BE ADVISED THERE MAY BE VOTES BASED ON ITEMS FROM THE EXECUTIVE SESSION.

Return to Open Session at 6:30PM:

Motion to return to open session: Councilman Adkins

Second: Councilman Kemp

Vote: Unanimous
The motion passed.

Action coming out of Executive Session:

Motion to move to authorize the Administration to implement the pay grade modifications for Emergency Services Telecommunications Center as discussed in Executive Session, to be effective as of the next full pay period: Councilman Kemp

Second: Councilman Adkins

Vote: Unanimous
The motion passed.

The Pledge of Allegiance was given and the Invocation was led by Councilman Adkins.

Discussion of Consent Agenda and Agenda Items:

The Consent Agenda was discussed and Items 16 and 17 were removed from the Consent Agenda and listed as items 11B and 11C on the regular agenda.

Approval of Agenda:

Motion to approve the agenda: Councilman Adkins

Second: Councilman Kemp

Vote: Unanimous
The motion passed.

PRESENTATIONS AND PROCLAMATIONS

7. Cornelius Hamilton of SC State 1890 Research and Extension – Presentation regarding the great services they are providing to Jasper County.

Mr. Cornelius Hamilton of the SC State 1890 Research and Extension office provided a presentation to Council regarding all of the great services that they are currently providing to Jasper County. For additional information on this item please go to https://www.youtube.com/channel/UCBmloqX05cKAsHm_ggXCJIA.

8. Proclamations: None

PUBLIC HEARINGS AND ACTION ITEMS

9. David Tedder – Consideration of public hearing and 2nd reading of Ordinance [#O-2023-06](#) of to extend the date by which certain property subject to a Development Agreement entered into by the County and Conduit Street Partners, LLC (CSP) must be conveyed by the property's current owner to the developer thereof, to allow for additional time for the developer to complete the full entitlement of the property, and matters related thereto. (1st reading 03.20.2023)

Mr. Tedder was present to review and request the consideration of the and 2nd reading of Ordinance [#O-2023-06](#) of to extend the date by which certain property subject to a Development Agreement entered into by the County and Conduit Street Partners, LLC (CSP) must be conveyed by the property's current owner to the developer thereof, to allow for additional time for the developer to complete the full entitlement of the property. He noted there was also a public hearing on this item tonight. Mr. Tedder mentioned that there had only been one change in the date of the extension from June 30, 2023, to December 31, 2023. The public hearing was then opened, and Mr. Peter Zadardzky spoke regarding this matter. He discussed the size of the rental community noting it was single family homes. He also mentioned that they were still waiting for the Corps of Engineers to walk the property. There were no other speakers, so the public hearing was closed.

Motion to approve: Chairman Sauls

Second: Councilman Garbade

Vote: 3 yes votes and 1 no vote (Councilman Kemp voted no)

The motion passed.

10. Danny Lucas – Consideration of a public hearing and the 2nd reading of Ordinance [#O-2023-05](#) to authorize Jasper County to Enter Into A Memorandum of Understanding/Lease Agreement with Jasper-Ridgeland Youth Baseball, Inc. ("JRYB") for the use of Athletic Facilities. (1st reading 03.06.2023)

Mr. Lucas was present to review and request the consideration of the and 2nd reading of Ordinance [#O-2023-05](#) authorizing Jasper County to Enter Into A Memorandum of Understanding/Lease Agreement with Jasper-Ridgeland Youth Baseball, Inc. ("JRYB") for the use of Athletic Facilities. Mr. Lucas noted that this was going from a 20 year lease to a 5 year lease. The location of this facility was noted that it was behind the old high school. It was also mentioned that about 150 children play out there. Chairman Sauls said that he would like to see Council allocate some funding for resources to help maintain this area to upgrade the facility. Mr. Lucas said that this was a legacy that is important to this community. The public hearing was opened, but there were no comments, so the public hearing was closed.

Motion to approve: Councilman Kemp

Second: Councilman Adkins

Vote: Unanimous

The motion passed.

11. David Tedder - Consideration of the 1st reading of an ordinance to amend Chapter 6 of the County Code of Ordinances (Buildings and Building Regulations) to Update References, Fees and Matters Related Thereto.

Mr. Tedder was present to review and request the consideration of the 1st reading of an ordinance to amend Chapter 6 of the County Code of Ordinances (Buildings and Building Regulations) to Update References, Fees and Matters Related Thereto. This item was discussed in detail as to what this change would mean relating to fees and regulations.

Motion to table until a workshop: Councilman Kemp

Second: Councilman Adkins

Vote: Unanimous

The motion passed.

11B: Rose Dobson-Elliott – Consideration of approval for M.B. Kahn’s final GMP (Guaranteed Maximum Price) Project for the Farmers’ Market Renovation.

Ms. Dobson-Elliott was present to review and request for consideration of approval for M.B. Kahn’s final GMP (Guaranteed Maximum Price) Project for the Farmers’ Market Renovation. Chairman Sauls noted that the Chamber had been using this facility for many events and may have ideas for renovations. Ms. Dobson-Elliott said that the Chamber had seen the submittal for the landscaping. There was some discussion as to why the change order was coming now. Ms. Burgess noted that this had been through the bid process. She also noted that this project had been started before M.B. Kahn came on board to manage the projects.

Motion to approve: Councilman Adkins

Second: Councilman Kemp

Vote: 3 yes votes and 1 no vote by Councilman Garbade

The motion passed.

11C. Kimberly Burgess – Consideration of approval of request for addition of HVAC units to the CID (Criminal Investigation Division) Building by Sheriff Hipp.

Ms. Burgess was present to review and make this request. She noted that the Criminal Investigation Division has expanded the use of the current location by utilizing the area within the building formerly known as the jail. The jail area is not heated or cooled. The Sheriff's department reached out to three HVAC providers to obtain quotes for adding heating and cooling units to the jail. The three quotes were reviewed by Olan Roberts, the Jasper County building maintenance manager, and Maggie Ditmar Brown, with M. B. Kahn. Both Mr. Roberts and Ms. Brown determined that of the three quotes, Coastal Cooling Solutions was the best proposal to meet the immediate needs of CID. Staff recommended that the Council accept Quote #120 provided by Coastal Cooling Solutions in the amount of \$56,468 and authorize the County Administrator to execute any documents necessary to complete the project.

Motion to approve: Councilman Adkins

Second: Councilman Kemp

Vote: Unanimous

The motion passed.

CITIZEN COMMENTS

12. Open Floor to the Public per Ordinance 08-17 Any citizen of the County may sign to speak in person at the Council Meeting (before the Council Meeting's 6:30PM start time on the Sign In Sheet on the Podium), to address Council on matters pertaining to County Services and Operations. Presentations will be limited to three (3) minutes per person and total public input will be limited to 30 minutes.

Mr. Don Newton spoke regarding the Gillisonville Sandpit and his concerns on this matter.

13: Resolutions:

Andrew Fulghum – Consideration of Resolution #R-2023-03 to designate April 2023 as Fair Housing Month in Jasper County, South Carolina.

Mr. Fulghum was present to review and request the consideration of Resolution #R-2023-03 to designate April 2023 as Fair Housing Month in Jasper County, South Carolina. He noted that this was something that was asked of the Council annually. He noted that this designated April as Fair Housing Month.

Motion to approve: Councilman Adkins

Second: Councilman Kemp

Vote: Unanimous

The motion passed.

14. Administrator's Report

Mr. Fulghum noted that Council had his report in their packet. He noted that there was an effort on a small County boundary issue on a boundary line change. He also noted that he was available for questions

CONSENT AGENDA

15. Approval of the Minutes 02.06.2023:

16: Rose Dobson-Elliott – Consideration of approval for M.B. Kahn's final GMP (Guaranteed Maximum Price) Project for the Farmers' Market Renovation. (This item was removed from the Consent Agenda and listed as Item 11B on the agenda).

Minutes -
04.03.2023

17. Kimberly Burgess – Consideration of approval of request for addition of HVAC units to the CID (Criminal Investigation Division) Building by Sheriff Hipp. (This item was removed from the Consent Agenda and listed as Item 11C on the agenda).

18. **Kimberly Burgess** – Consideration of approval of Marsh Cove Road (Paving) Project Change Order Number 2.

Approval of the Consent Agenda Items # 15 and #18:

Motion to approve: Councilman Adkins

Second: Councilman Kemp

Vote: Unanimous

The motion passed.

END OF CONSENT AGENDA

19. Council Members Comments

Council Members Comments:

Councilman Kemp noted that he had went to the Veteran’s Event and the school board meeting. He noted that he had met with Grant McClure and discussed Mr. McClures talk at the last meeting. He noted that he had went to the BJWSA and LATS Meetings. He also noted that the Jasper Election Board is going to Hardeeville to make sure that when new developments are planned that they plan for the Election District.

Councilman Adkins noted that change will come and that we have to be good with change. He noted that we have had an airport for years and that it is a beautiful site.

Councilman Garbade said he had been working with the David and Chief Wells about getting the County cleaned up regarding junkyards and such. He asked the people of Jasper County to help clean up the County.

Chairman Sauls said he had went to the SouthernCarolina Alliance Meeting and that on April 27th the Jasper on the Move event would be happening. He also discussed other ongoing in the County.

Possible Return to Executive Session to Continue Discussion on Matters Regarding Agenda Item II. There was no need to return to Executive Session for this meeting. For additional information on this meeting please go to https://www.youtube.com/channel/UCBmloqX05cKAsHm_ggXCjIA.

Adjournment:

Motion to adjourn: Councilman Adkins

Second: Councilman Kemp

Vote: Unanimous

The motion passed and the meeting adjourned.

Respectfully submitted:

L. Martin Sauls IV
Chairman

Wanda H. Simmons
Clerk to Council

AGENDA

ITEM #26

Councilmember

Comments