



Jasper County Planning and Building Services

358 Third Avenue - Post Office Box 1659
Ridgeland, South Carolina 29936
Phone (843) 717-3650 Fax (843) 726-7707

Minor Site Plan Application

Applicant:	
Address:	
Telephone:	
Email:	
Owner:	
Address:	
Telephone/Fax:	
Email:	
Project Name:	
Tax Map Number(s):	
Gross Acreage:	
PDD (if applicable):	
Zoning District(s):	
Checklist Included (Y/N):	
Administrative Fee: \$500 + \$.10/SF	
Engineering Review Fee: (If required by DSR)	
Date Mailed or Hand Delivered:	

Signature of Owner or Owner-Authorized Applicant
(Proof of owner-authorization required)

Date

Internal Use Only

Date Received:	
Amount Received:	
Staff Member:	

JASPER COUNTY

Minor Site Plan Checklist

Yes	No	Waiver (2)	Section	Requirements
			3.3A	Taxes and Assessments
			3.3B	Corporate Ownership Disclosure
			3.6	Submission of Plan and Fees
			3.6	3 Copies of Application
			3.6	3 Copies of Plans
			3.8A(1)	Sheet Size
			3.8A(2)	Title Block Information
			3.4A	Information
			(1)	North Arrow, Scale, Date
			(2)	Scale
			(3)	Tax Map Information
			(4)	Subdivision Name and Preparer
			(5)	Surrounding Property Information
			(6)	Boundary Survey
			(7)	Topography
			(8)	Right-of-way Distances
			(9)	Setback Requirements
			(10)	Current Setbacks
			(11)	Floodplain & Wetlands
			(12)	Right-of-ways, Easements, Deeds, Covenants
			(13)	Gross and Net Building Area
			(14)	Utilities
			(15)	Will Serve Letters
			(16)	Location & Floor Elevations, Driveways
			(17)	Signs
			(18)	Driveways, Sidewalks, Landscaping, Etc.
			(19)	Property Use and Impact
			(20)	Stormwater Management Plan (if applicable)

NOTES:

1. The checklist item descriptions are not all-inclusive. The applicant is directed to refer to the Jasper County Land Development Regulations for more specific detail on requirements for completeness.
2. Specific reasons for consideration must be submitted in writing for each waiver requested.